

**Golden Bay Primary School Board
SCHOOL BOARD MEETING
Minutes**



Date:	27 April 2023
Time:	6:00pm
Place:	Golden Bay Primary School – WebEx Session

Purpose Statement

Our purpose is to act ethically and with integrity in the governance of the school within the legislated accountability framework.

Members (Present at meeting in bold): Sarah Hull (Board Chair), Russell Newbound (Principal), Michelle McDonald (Secretary), Cherie Raymond, Amber Sutcliff, Eisha Eaton, Nic Buchanan, Jessica Roberts-Tindall, Felicity Stride, Jessica Russell, Claire Snyders

Appointed Member: Councillor Lorna Buchan, City of Rockingham

Co-opted Member: P&C Representative:

Apologies: Alexander Kelly, Ari Dewi

Item	Time & Person responsible	Discussion & Actions
1. Welcome and Acknowledgement of Country	4 minutes Principal	Acknowledgement of Country – Principal. The Principal welcomed everyone to the meeting. The Purpose Statement was shared.
2. Apologies	1 minute Secretary	Alexander Kelly, Ari Dewi
3. Review of actions and business arising from previous meeting	5 minutes Board Chair	The election process for new board members has been finalised and the school board members have been appointed. The proposed date for school board training is 15 June 2023, 5:30 – 7:30pm.
4. Incoming Mail – School Sport	5 minutes Board Chair	Apology received by Alex Kelly in relation to the school board meeting 27 April 2023. Resignation received by email from Amy Guows relinquishing her position on the School Board for 2023, as her family have relocated to another area.
5. Proposed Motion & Resolution Acceptance of minutes of previous meeting	2 minutes Board Chair	Moved by: Eisha Eaton All in favour

<p>6. Board chair's report and update</p>	<p>5 minutes Board Chair</p>	<p>The School Board Chair welcomed and acknowledged the newly appointed School Board members.</p> <p>Newly elected School Board Members for 2023:</p> <p>Felicity Stride (parent) Nic Buchanan (parent) Jessica Roberts-Tindall (parent) Jessica Russell (staff) Claire Snyders (staff)</p>
<p>7. Principal Report, including presentation 2022 Annual Report</p>	<p>15 minutes Principal</p>	<p>Dance Extravaganza</p> <p>Our Dance Extravaganza took place on Wednesday 5 April. Pre-primary to year 6 students who participated in the iDance lessons during term 1 performed dance routines to showcase what they have learned. This was a fantastic celebration of the performing arts, and although I was unable to attend, I have been told it was a very polished and entertaining presentation – even some of the staff showcased their talents!</p> <p>Staffing updates</p> <p>We have some adjustments to our staff from the start of term two. I congratulate two of our staff who have been appointed to deputy principal roles at other schools. Kristy King will be going to Madora Bay Primary School and Shakira Thomas will be going to Warnbro Primary School. We have run a merit selection process and we have welcomed Kerri-Anne Benbow as our newly appointed Assistant Principal from the start of this term. Kerri-Anne brings a wealth of experience and expertise from her previous roles, and is looking forward to working with our students and their families.</p> <p>Adam O'Connor has been merit selected into the Physical Education position at Oberthur Primary School. Stephen Green will move into the Physical Education role for the remainder of the year – a role he is very familiar with.</p> <p>Kristy, Shakira and Adam will be greatly missed at Golden Bay, and we wish them every success in their new positions.</p> <p>Sian Davies will be taking parental leave for the remainder of this year. We have run a merit</p>

		<p>selection process and Taylah Baldwin will be teaching in Room 2.4, and Stefanie Solagna will be teaching in Room 3.2 (Shakira’s class).</p> <p>Our Japanese teacher, Michelle Tai will be taking long service leave for all of term two. Amanda Kingham will be teaching a cultural studies program during this period. We also have two additional Special Needs Education Assistants commencing next term. I am pleased to welcome Samantha Kinsella and Samantha Hansen into these roles.</p> <p>ANZAC Commemorative service Our ANZAC Service was held this afternoon, with several distinguished guests in attendance – Paul Papalia CSC MLA, Shannon Wright, Assistant Director, South Metro Regional Office, Lorna Buchan, Councillor, City of Rockingham, as well as Lieutenant Sophie White from the RAN. This was a very fitting acknowledgement and remembrance of our armed forces and their service to our nation.</p> <p>Year 6 Camp Our year 6 students and 7 staff will be participating in the Albany Camp in week 4 of this term. We wish them well on their travels, as they experience many different learning opportunities outside of the school and classroom settings.</p>
8. Funding Agreement 2023 and 2022 Annual Report	5 Minutes Principal	<p>The Principal presented the 2023 Funding Agreement and the 2022 Annual Report (as previously emailed to the School Board Members).</p> <p><i>The funding Agreement was Endorsed by the Principal and School Board Chair.</i></p> <p><i>The Annual Report for 2022 was accepted and signed by all School Board members.</i></p> <p><i>Proposed: Russell Newbound</i> <i>All in favour</i></p>
9. P&C Report	5 minutes Board Chair	<p>The next P&C meeting will be held on the 04/05/2023 at 4.30pm.</p> <p>P&C members for 2023: Rebecca Head – President Rebecca McDonnell – Vice President</p>

		<p>Kailie Williams – Secretary Katrin Steiner – Treasurer</p> <p>Executive Members: Krystal Nesbit Jessica Roberts-Tindall Andrew Dingle</p> <p>P&C events and collections to date:</p> <p>Fun Friday \$3700.00 Easter raffle \$1000 Harmony Day \$354</p> <p>Amount in bank account \$24,000</p>
10. 2023 Budget and Financials	10 minutes Principal/MCS	The Principal and Manager of Corporate Services presented the 2023 Final Budget, Preliminary Cash Report, One Line Budget Statement and the Minimum Expenditure Report.
11. Proposed Motion & Resolution Golden Bay PS proposed budget and financial statements are accepted by the School Board as an accurate representation of our finances – income and expenditure	5 minutes Principal/MCS	<p><i>The final budget for 2023 was noted by the School Board Members.</i></p> <p><i>Proposed: Russell Newbound</i> <i>Accepted: Lorna Buchan</i> <i>All in favour</i></p>
12. General Business School Board Membership	10 minutes Principal	<p>The Principal discussed the school board membership process for 2023.</p> <p>School Board training will take place on the 15 June 2023 at 5.30pm.</p> <p>School financial documents will be emailed to committee members prior to the training however will not be discussed and reviewed at the meeting, as the focus of the meeting will be the Board training.</p>

<p>13. City of Rockingham update</p>	<p>5 minutes Cr Lorna Buchan</p>	<p>Lorna discussed possible future developments in the local area.</p> <p>LitterBusters and litter in the community Lorna discussed the importance of LitterBusters in the community and the service they provide. LitterBusters strive to enhance the cleanliness and general appearance of the City, reduce the impact of litter on our environment, monitor illegal dumping and litter hot spots, as well as generally maintaining paths, boardwalks and other areas.</p> <p><u>Future Events:</u></p> <p>Rockingham Youth Group</p> <p>Community Garden</p> <p>Community Archaeological Dig</p>
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Next scheduled meetings:

15 June 2023
07 September 2023
23 November 2023

Signed: _____ Date: _____
Board Chair

Signed: _____ Date: _____
Principal