



GOLDEN BAY PRIMARY SCHOOL

Parents and Citizens Association Inc.

Golden Bay Primary P&C Association ANNUAL GENERAL MEETING & GENERAL MEETING MIUNTES

Date: 09 February 2024

Time: 1.03 pm

Place: Golden Bay Primary School - Conference Room

Our Parents and Citizens Association purpose statement is to promote the interest of the school through: Cooperation between parents, teachers, students, and members of the general community assisting in the provision of resources, facilities, and amenities for the school; and the fostering of community interest in educational matters.

Group Norms:

- Maintain a sense of humour
- Mutual trust
- Listen to others
- Respect others
- Stay in the moment
- Mobile phones on silent or off.

President: Rebecca Head

Vice President: Jessica Roberts-Tindall

Secretary: Kate Miovski

Treasurer: Katrin Steiner

Attendance: Rebecca Head, Valentina Di Candia, Shona de Brouwer, Jessica Roberts-Tindall, Selina Wainwright, Krystal Nesbit, Kate Miovski, Katrin Steiner, Sarah Hull, Kristy Gardiner, Russell Newbound, Amanda Richards, Rowena Jonsson, Emily Giddens, Sophie, Bayley Ryan

Item	Time & Person responsible	Discussion & Actions
1. Welcome	1 minute President	
2. Welcome to Country	2 minutes President/Principal	<i>"We respectfully acknowledge the past and present traditional custodians of this land on which we are meeting, the Noongar people."</i>
3. Apologies	1 minute President	Gina Goodbody, Felicity Stride, Ari Dewi

4. Acceptance of minutes of previous meetings	2 minutes President	Proposed: Rebecca Head Seconded: Jessica Roberts-Tindall Accepted: All
5. Review of actions and business arising from previous meeting	5 minutes President	None
6. Incoming mail / Outgoing mail	5 minutes President / Secretary	Incoming & Outgoing: None
7. President's Report	5 minutes President	2023 was a very successful year. 2024 is shaping up to be a big year but we need as many volunteers as possible as many have left from previous years.
8. Vice-President - WACSSO	3 minutes Vice-President	WACSSO main info this year has been about AGMs
9. Principal's Report	5 minutes Principal	Number of students enrolled is growing. New transportable classroom to arrive in coming weeks. New playground should be complete for week 1 of term 2.
10. Treasurer's report	5 minutes Treasurer	Acceptance of Audited Financial Report 2023 Proposed: Katrin Steiner Seconded: Rebecca Head Outcome: All

<p>11. ELECTIONS for Committee Positions</p> <p>Note:</p> <ul style="list-style-type: none"> • WACSSO policy is that we must hold at least one general meeting per term with a minimum of 8 financial members. 		<p>President: Rebecca Head Proposed: Jessica Roberts-Tindall Seconded: Rebecca Head Accepted: All</p> <p>Vice President: Jessica Roberts-Tindall Proposed: Rebecca Head Seconded: Jessica Roberts-Tindall Accepted: All</p> <p>Secretary: Kate Mioviski Proposed: Kate Mioviski Seconded: Katrin Steiner Accepted: All</p> <p>Treasurer: Katrin Steiner Proposed: Rebecca Head Seconded: Katrin Steiner Accepted: All</p> <p>Executive Members:</p> <ol style="list-style-type: none"> 1. Krystal Nesbit 2. Rowena Jonsson 3. Valentina Di Candia <p>SAFE Keyholders:</p> <ol style="list-style-type: none"> 1. Katrin Steiner 2. Kate Mioviski 3. Shona de Brouwer <p>School Board Representative: Krystal Nesbit</p> <p>Facebook Committee:</p> <ol style="list-style-type: none"> 1. President, VP, Secretary, Treasurer
<p>12. General Business</p>	<p>25 minutes President</p>	<p>Approved/Voted Fundraisings and Budgets The below figures are based on expenditure from the 2023 audit. With major events it is suggested we seek sponsorship. Members must stay within budget and sponsorships come out of the agreed budget. Which fundraisings do we want to do for 2023?</p> <ul style="list-style-type: none"> • Disco to include food \$2500 per event – Russell to check with Jay to be DJ and cost to purchase equipment

Co-Ordinator: Katrin Steiner, Selina Wainwright, Kate Miovski, Sarah Hull, Kristy Gardiner

- \$1 Fun Friday \$400 per event – Russell to look into Year 6s helping FF days- profits for that week to go towards year 6 camp

Co-Ordinator: Katrin Steiner

- Open Afternoon SS /food or raffle \$600

Co-Ordinator: TBA

- Easter Raffle \$300

Co-Ordinator: Emily Giddens

- Christmas Raffle \$300

Co-Ordinator: Emily Giddens

- Sports Carnival SS \$1000

Co-Ordinator: Rebecca Head, Sarah Hull, Shona de Brouwer

- Community SS \$500 per event – no date locked in at this stage

Co-Ordinator: TBA

- Gold Coin Day – 1 per Term

Co-Ordinator: Rebecca Head

- Colour Run4Fun – as per invoice or \$7,500 if DIY

Co-Ordinator: Jessica Roberts-Tindall, Katrin Steiner, Kate Miovski, Ari Dewi, Kristy Gardiner

- Spelling Bee – contact Paul P for bike

Co-Ordinator: Krystal Nesbit

- Containers for Change – Russell to provide faction points for Friday Fundays. Bigger bin to be discussed next meeting.

- Gilbert's Peel School Program

- President & Treasurer can agree to go \$300 over budget per event when required as long as both parties agree

Events to shelve for now:

- Billy G's Cookie Dough – as per invoice
- Krispy Kremes – as per invoice
- Quiz Night \$4500

		<ul style="list-style-type: none"> • Yearly Planner \$1500 <p>The President will meet with the Principal to discuss suitable dates for each fundraising chosen.</p> <p>Proposed: Rebecca Head Seconded: Emily Giddens Accepted: All</p>
		<p>P&C Matters * Meeting time preference</p> <p>School Contributions P&C Contributions 2024 (*amounts to be confirmed by Vote) Yearly Ongoing Funding Items agreed and voted on to contribute on a yearly basis, until members vote otherwise</p> <ul style="list-style-type: none"> • Year 6 Camp \$6,000* • Award stickers for Teachers \$600.00 • Bus Transport \$2,000.00 • Sport Ribbons and Trophies \$2,000.00 • Book Awards and Graduation \$300.00 • Safety House Incursion \$2.00 per child • Dramatic Play Equipment \$2,000.00 • 2x School Booklists (cost of booklist requested by winners) • Defibrillator maintenance (when required) • Anzac Day Ceremony Wreath \$100 • Goodwill Fund \$2,000 (payable \$500 per Term) • Mud Kitchens & Sensory Equipment \$2,000.00 <p>Proposed: Rebecca Head Seconded: Krystall Nesbit</p>

		<p>Accepted: All</p> <p>1. ADDITIONAL EVENT IDEAS</p> <p>Budgets / work involved to be checked out before next meeting</p> <ul style="list-style-type: none"> - Fate/Bake sale – check out Baldivis Primary for ideas - Movie Night – license rules to be check/ hire fees for showing movie - Kids cookbook <p>2. ADDITIONAL SCHOOL CONTRIBUTIONS</p> <ul style="list-style-type: none"> - Additional shade options for carnival while students are in the faction bays and waiting for races – Russell to get pricing - Scooter Rack – Krystal Nesbit/ Russell to get pricing
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<p>Meeting close:</p> <p>Signed: _____</p> <p>Date: 9 February 2024</p>	<p>President</p>	<p>Close 2.40PM</p>
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