



Parent Information Booklet

Peta Lawrence, Principal

PH: 08 9583 8800



PRINCIPAL'S FOREWORD



This Golden Bay Primary School Parent Information Booklet is designed to guide your understanding of the many organisational aspects of our school that are important to you and your family each day.

This booklet will continue to evolve as our school grows and our structures and processes change to accommodate our increasing student enrolment numbers.

If you require any further clarification or additional information, please do not hesitate to contact the school in person or by telephone (08) 9583 8800.

I warmly welcome you and your children to our state of the art educational campus. Golden Bay Primary School is an Independent Public School catering for students in Kindergarten to year 6.

Our experienced and passionate staff have an emphasis on quality teaching and will work to provide a broad and challenging curriculum that meets the interests and learning needs of all students. We seek to cater for the unique needs and aspirations of local families and provide exceptional service to a proud and cohesive community.

The success of Golden Bay Primary School lies in its modern curriculum, inclusive learning environment and strong working partnerships. Staff at Golden Bay Primary School are committed to positive relationships and motivated to work collaboratively in a vibrant, creative team environment. Our work is to build positive partnerships with parents and the community while providing a caring, supportive and mutually respectful learning environment. Our school environment will support each student every day to achieve excellence, their personal best and reach their potential.

The school community is family orientated and this is mirrored in the school. Your child will access their learning in a nurturing environment using a critical and creative learning focus while also engaging in a highly organized physical education program and exciting creative and visual arts program.

The School Art Installation by artist Peter Knight will both inspire and create visual stimulation and pride in our school community. The numerous sculptures are colourful and vibrant but with a sense of simplicity that resonates with the senses and provides an interactive element for our students.

As an Independent Public School we are empowered to make decisions best suited to the interests of our students. Achieving excellence in customer service and community inclusiveness is the hallmark of Golden Bay Primary School.

Peta Lawrence

PRINCIPAL

TABLE OF CONTENTS

OUR VISION

OUR VISION
OUR BELIEFS

WELCOME

SCHOOL CONTACT INFORMATION
TERM DATES
HOURS OF INSTRUCTION AND SUPERVISION
SCHOOL MAP

ADMINISTRATION

ENROLLING
NEWSLETTERS
BEFORE AND AFTER SCHOOL CARE
CHARGES AND VOLUNTARY SCHOOL CONTRIBUTIONS
STAFF ORGANISATION
STUDENT LEADERSHIP

COMMUNITY INVOLVEMENT

COMMUNICATING WITH THE SCHOOL
PARENTS AND CITIZENS ASSOCIATION
PARENT PARTICIPATION
SCHOOL BOARD
TEACHER-PARENT CONTACT
ASSEMBLIES

RELATIONSHIPS

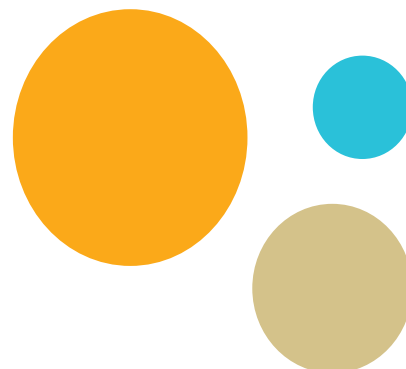
ATTENDANCE CAREER
MESSAGE YOU
LEAVE PASS
DENTAL CARE
SCHOOL DRESS CODE
MEDICAL CONDITIONS AND ALLERGIES
ACCIDENTS AND ILLNESS
INFECTIOUS DISEASES
POSITIVE BEHAVIOURS
STUDENTS AT EDUCATIONAL RISK

CURRICULUM AND PROGRAMS

ACADEMIC MEASURES
REPORTING TO PARENTS
GIFTED AND TALENTED
HOMEWORK
INFORMATION COMMUNICATION TECHNOLOGY
LIBRARY
PHYSICAL EDUCATION
THE ARTS
EXCURSIONS AND INCURSIONS
FACTIONS

PROCEDURES

COLLECTION OF CHILDREN
CUSTODY OF CHILDREN
INTERNET, INFORMATION PRIVACY AND SECURITY
MOBILE PHONES
PERSONAL BELONGINGS
LOST PROPERTY
NO SMOKING
NO DOGS
BICYCLES
PARKING



OUR VISION

***Creating the future through a community of learners
focused on excellence, respect and integrity***



We are committed to providing learning in a safe and caring environment that nurtures each child's specific abilities and interests. Each unique individual will be encouraged to develop a pride of place and self, while respecting and absorbing the world around them.

Our dedicated staff seek continuous improvement. Staff constantly strive to make learning an enjoyable experience while achieving excellence by setting high standards and expectations for all who work and learn here.

Our first class educators and support staff deliver deep learning and high quality inclusive programs that encompass critical and creative thinking skills to engage children and facilitate learning. All children are actively and simultaneously engaged to develop the capacity to work independently as well as positively interact and learn with and from others.

Being a part of learning communities children will actively engage with the learning process, develop a positive attitude to school and teachers and feel confident in their self and their own abilities.

OUR BELIEFS

Our beliefs inform how we work together as a learning community.

We believe that:

- Every child is capable of successful learning.
- Self-discipline and working and learning with and from others develops a desire to learn and positive self-esteem.
- Families and community members are essential partners to enrich learning and engage children with authentic experiences.
- Cultural diversity and inclusive education strengthens our learning and sense of community.



WELCOME



SCHOOL CONTACT INFORMATION

PRINCIPAL:	Peta Lawrence
ASSISTANT PRINCIPAL:	Russell Newbound
ASSISTANT PRINCIPAL:	Cherie Raymond
MANAGER CORPORATE SERVICES:	Kristy McGregor
STREET ADDRESS:	9 Thundelarra Drive, Golden Bay 6174
POSTAL ADDRESS:	PO Box 690, Mandurah 6210
EMAIL ADDRESS:	goldenbayps@education.wa.edu.au
WEB ADDRESS:	Goldenbay.PS@education.wa.edu.au
TELEPHONE NUMBER:	08 9583 8800
FAX NO:	08 9583 8823
OFFICE HOURS:	8.00am – 4.00pm

TERM DATES: All term dates for the current year and future years are available on the Department of Education website: www.education.wa.edu.au/future-term-dates

Please contact the school for School Development Days.

PUBLIC HOLIDAYS: All public holiday dates for the current year are available on the Australian Government website: www.australia.gov.au/content/public-holidays-wa

SCHOOL HOURS AND BREAK TIMES:

School Commences	8.40am
Lunch Eating	10.50am – 11.00am
Lunch Break	11.00 – 11.30 am
Afternoon Recess	1.30pm – 1.45pm
End of School Day	2.45pm

To ensure the safety of children at all times, they should not arrive at school prior to 8.20am. Students need to arrive at school in time to organise their personal belongings prior to the start of school. This will ensure a positive and smooth start to the school day.

All children not involved in after school activities are expected to leave the school grounds at 2.45pm unless special arrangements have been made by parents or teachers. If an emergency occurs and you will be more than 15 minutes late, please phone the school, so that supervision arrangements can be made. We do have on-site after school care where your child will be placed. A cost will be incurred by you when your child is picked up.

SCHOOL MAP



ADMINISTRATION

ENROLLING AT GOLDEN BAY PRIMARY SCHOOL

Golden Bay Primary School adheres to the Department of Education's Enrolment Policy. This policy clearly outlines eligibility requirements as listed below:

Resident in the local area: The School Education Act 1999 guarantees a place for every child in the compulsory years of school, Pre-primary – Year 6, at their local school.

A birth certificate or extract of birth or passport must accompany the Application for Enrolment. Students will be placed in the year of study corresponding to their age group.

Parents of students with Special Needs are asked to contact the school to discuss these needs when the Application for Enrolment has been approved to ensure that the most appropriate program is in place to meet their needs.

Students who were born overseas must hold the appropriate visa before applying to the school. For overseas students who are entering Australia using an entry visa it is necessary that the office sight the passport and visa of the parent (primary visa holder) and student at the time of Application for Enrolment.

For all visa enquiries please contact Education and Training International on 08 9218 2100 or email study.eti@dtwd.wa.gov.au

The school must sight a copy of each student's immunisation records at the time of Application for Enrolment.

NEWSLETTERS AND SCHOOL COMMUNICATION

The school newsletter is placed on the school website fortnightly, generally on Wednesday. Our newsletter is designed to keep you up to date with current and upcoming events at the school. Hard copies can be collected from the Administration Office.

A term planner is included with the first newsletter of each term. The newsletter also includes information from the Golden Bay Primary School Board and the P&C. The newsletter is a wonderful way for us to share and celebrate the achievements of your children.

We urge parents to read the newsletters regularly to keep up to-date with what is happening in and around the school.

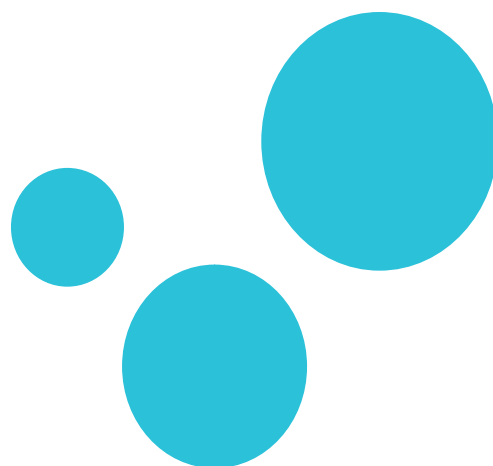
Classroom teachers may also choose to keep in touch with you via letter, phone or email.

BEFORE AND AFTER SCHOOL CARE

OSHClub provide before and after school care for students in K – Year 6

on the Golden Bay Primary School site from the beginning of the school year.

You can register for this service at: www.oshclub.com.au You can also collect an information flyer from the Administration Office.



CHARGES AND VOLUNTARY SCHOOL CONTRIBUTIONS

A schedule outlining the Charges and Voluntary School Contributions is included with this information booklet. The Department of Education has requested that schools set these charges in consultation with the School Board. The Charges and Voluntary School Contributions are due and collected at the beginning of the school year and should be paid directly to the office. Should you have difficulty paying these amounts please feel free to discuss the matter with the Manager of Corporate Services, in strict confidence, as it may be possible to arrange a flexible payment plan to suit your situation.

Parents are asked to assist the school by ensuring that they (or their child) always have correct money for any payments being made.

Payments to the school may also be made by EFTPOS at the Administration Office and additionally may be directly deposited to the school's bank account by electronic bank transfer. Bank details are below:

Account Name	Golden Bay Primary School
Bank	ANZ Mandurah Branch
BSB	016-745
Account No	393342748
Reference	STUDENT NAME/DESCRIPTION

Cheques should be made payable to Golden Bay Primary School and crossed Not Negotiable.

Please email details of your deposit to the Manager of Corporate Services, Mrs Kristy McGregor at kristy.mcgregor@education.wa.gov.au

This will help us ensure your payment is correctly identified and promptly receipted.

STAFF ORGANISATION

The total number of staff varies from year to year according to school enrolments.

Principal: Overall responsibility for administrative duties and instructional leadership.

Assistant Principals: Administrative duties, instructional leadership, curriculum, social-emotional and classroom support for students and teachers.

Class teachers: Kindergarten to Year 6. Responsible for quality teaching and program delivery.

Additional Programs: Physical Education, Critical and Creative Thinking, Cultural Studies, The Arts.

Non-Teaching: Manager Corporate Services, School Officer, Library Officer, Junior Primary Education Assistants, Kindergarten and Pre-Primary Assistants, Special Needs Education Assistants, Gardener and Cleaners.

STUDENT LEADERSHIP

Our senior students will have regular opportunities to develop their leadership skills. This includes the GRIP Leadership Conference, Rockingham Council Junior Council and Golden Bay Primary School Student Council.



COMMUNITY INVOLVEMENT

COMMUNICATING WITH THE SCHOOL

Our school acknowledges the concerns of parents and welcomes any questions you may have. We are committed to responding promptly to your enquiries. When you have matters or concerns regarding the school it is vital that you seek resolution as early as possible to avoid unnecessary stress and anxiety. In the first instance please contact the classroom teacher or other relevant staff members to discuss your concerns. The best way to do this is to arrange an appointment with the relevant person so that an appropriate amount of time can be devoted to resolving the matter effectively. To avoid disruptions to normal class routine we ask that you to arrange meetings with teachers in advance. An appointment with the teacher can also be requested via the office.

Please note that it is inappropriate for parents/caregivers to deal directly with other students or their caregivers as this can lead to unnecessary conflict between the parties involved.

PARENTS AND CITIZENS' ASSOCIATION

The P&C provides a great opportunity for parents, teachers and community members to support the learning environment and infrastructure of the school. Meetings are generally held twice per term with the sub-committees and an executive committee meeting more regularly to progress work at hand. The Annual General Meeting is held in February. Dates of the meetings are published in the school newsletter, on the school website and in the term planner.

Membership fee of \$1.00 is payable each year and ensures copies of the minutes of each meeting and the right to vote at meetings.

The role of the P&C is diverse. Most school P&C Associations significantly contribute to the funding of programs and facilities within the school. Listed below are some of the committees that may be established and the role they play. All committees welcome input from parents and community members.

Buildings & Grounds: Make suggestions; come up with ideas or action improvements or additions to school buildings and grounds.

Events: Initiate social functions to facilitate networking of families within the school community and help organise fundraising events.

Uniform: Coordinate the ordering and sales of school uniforms.

Sport: Support sporting programs within the school by assisting with coaching and motivation of team and individual sports.

Canteen: Coordinate or volunteer to assist with the general running of the school canteen.

PARENT PARTICIPATION

Parent assistance in classroom and with school activities is always very welcome. It gives parents the opportunity to take an active part in class activities and to develop an understanding of how children learn.

If you wish to assist in the class please contact your child's classroom teacher and watch for notes in the school newsletter asking for assistance with special school events.

As our new school grows you are encouraged to be part of the Golden Bay Primary School P&C Association.

If you are a volunteer on an overnight camp you are required to have a current *Working with Children Check*. Further information about this is available from the Principal.

SCHOOL BOARD

The purpose of the School Board is to act ethically and with integrity in the governance of the school within the legislated accountability framework.

TEACHER - PARENT CONTACT

Informal ongoing contact with class teachers is important at Golden Bay Primary School. In addition to formal reports at the end of the first and second semester teachers at Golden Bay Primary School report informally in a variety of ways including:

- Information sessions about the teaching and learning program
- Parent teacher discussions, that may include three way conferences with the child involved
- Telephone discussions between teacher and parent
- Annotations in diaries and communication books
- Letters, emails and other forms of correspondence from teachers to advise parents about successes or concerns

Where there is a need to discuss a student's progress, staff will contact parents by note, email or phone to organize a mutually suitable time to meet.

Parent information meetings are held in each class at the beginning of each year. At this meeting teachers will set out their preferable method of communication, e.g. email, phone or meetings.

ASSEMBLIES

School Assemblies are held fortnightly on Friday mornings (even weeks). Parents, grandparents and friends are very welcome to attend these special events.

School assemblies are held to:

- Recognise and celebrate worthwhile achievements of children, parents and caregivers in the school community
- Give individual classes the opportunity to share learning experiences and/or perform for their peers in other classes
- Give parents and members of the community an opportunity to see the achievement of individual students and classes being celebrated
- Disseminate information to members of the school community

All available evidence concludes that positive parental engagement in learning improves academic achievement, wellbeing and productivity.

Emerson, L., Fear, J., Fox, S., and Sanders, E. (2012).



RELATIONSHIPS

Our school provides an environment where safety and respect for others underpins all that we do. Our learning environment focuses on our three values: Excellence, Respect and Integrity.

These values will be actively taught and reinforced to support positive relationships between all members of the school community. The basis for student values and attitudes is the home, and parents are the primary educators. In the school, it is the teacher's role to teach and the students role to learn, both supported by the by parents.

All staff members work together to ensure a consistent and fair approach in the management of our learning environment. Staff members are supported by clear and concise policy in the management of behaviour and bullying. These policies are proactive and positive in their intent utilising the research-based framework called *Positive Behaviour Support*.

ATTENDANCE CAREER

The School Education Act 1999 requires children of compulsory school age Pre-primary – Year 6 to attend school. When a child is unable to attend, legislation requires that parents/caregivers forward written notification providing a reasonable cause for the absence of their child. We encourage you to notify us on the morning of the absence by phoning the school. At this time we will note the absence on our system. If a phone call or SMS explanation is not provided a note explaining the absence is requested on return to school.

When notification is not received within three days of the original day's absence, the class teacher will send a letter requesting an explanation.

MESSAGE YOU

If the school has not received written or phone notification that your child is absent by 10.00am you will receive a text message from the school, reminding you to let the school know the reason for the absence.

LEAVE PASS

Parents or caregivers collecting children prior to the end of the school day are required to complete a Leave Pass before going to the classrooms.

CANTEEN

A P&C canteen committee will be established as soon as possible and parents will be notified when canteen services become available.

DENTAL CARE

Golden Bay Primary School Students have access to the Dental Therapy Clinic located in the building next to the Administration Office.

SCHOOL DRESS CODE

Wearing school uniform develops a sense of pride in our school; raises our profile in the community and assists with maintaining a positive tone. We encourage all students to wear the uniform at all times in order to be part of the team at Golden Bay Primary School.

Our uniform has been developed through consultation with parents and the community. Our uniform shop is operated by P&C volunteers. Orders can be placed at any time at the school office. Children should wear suitable enclosed footwear to school. Children will keep their shoes on for most activities including outdoor play.

During terms 1, 2, 3 and 4 all students are to wear school hats whilst out in the sun. Students without a hat will be reminded to stay in the shade. This includes before school, recess, lunch, during Physical Education lessons and outside class activities. Our reversible school bucket hats are for sale from the uniform shop.

For health and safety reasons, all students are encouraged to tie their hair back, if it is shoulder length or longer.

All articles of clothing should be clearly labelled with the student's name.

***Going to
school every
day really
matters!***



MEDICAL CONDITIONS AND ALLERGIES

A list of students with specific allergies is kept at school. Please advise the office if your child suffers from asthma, allergies or other medical conditions. The school requires written information on all medicines. If your child is on medication, please complete a medical form at the school office and ensure it is kept up to date. The school will need a copy of an action plan provided by your family doctor if your child is asthmatic, has anaphylaxis or suffers from other conditions that may require attention by staff.

Medication (E.g. antibiotics, analgesics) is not to be kept in children's school bags. Prescribed medication is to be brought to the Administration Office and a medical form completed by parents or caregivers. Medication will only be administered with full written instructions from parents.

ACCIDENTS AND ILLNESS

In the event of a child being sick or having an accident at school, every attempt will be made to contact the parents. All parents are asked to ensure that the school has up to date contact phone numbers, address and emergency contact details, so contact can be made without delay. In the event of a serious accident where parents cannot be contacted, an ambulance will be called. This cost will be charged to the parent by the Ambulance Service.

INFECTIOUS DISEASES

Below is a list of the most common ailments that children can suffer with. Details regarding treatment and possible exclusion from school are listed below:

Chicken Pox

Not notifiable. Exclude from school at least one week after first eruption, or while scabs are moist.

Impetigo (School Sores)

Not notifiable. Exclude from school until treated. Lesions (sores) must be covered with a waterproof dressing whilst at school.

Conjunctivitis

Not notifiable. Exclude from school until symptoms are gone. Contacts not excluded. Very contagious.

Influenza-Like Illnesses

Not notifiable. Exclude from school and re-admit on recovery.

Mumps

Not notifiable. Exclude from school. Re-admit on medical certificate or 14 days after onset if well. Contacts not excluded.

Ringworm

Not notifiable. Exclude from school. Re-admit on medical certificate stating that the child is no longer likely to convey the infection. Contacts not excluded.

Rubella (German Measles)

Not notifiable. Exclude from school. Re-admit on recovery or five days after onset of rash.

Measles

Notifiable. Exclude from school. Re-admit on medical certificate or at least seven days from the appearance of a rash. Contacts not excluded.

Non-immunised students should be excluded for 14 days after the appearance of a rash in the last case identified at the school, unless contact was immunised within 72 hours of first exposure.

Hepatitis

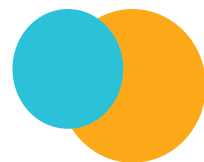
Notifiable. Exclude from school. Re-admit on medical certificate stating that the child is no longer likely to convey infection.

OTHER

Head Lice and Nits

Small white egg sacks, which will look like whitish specks, can be observed stuck to hair, especially behind the ear and back of neck. If you find nits or head lice, a recommended treatment is required. Your child may return to school after effective treatment has been carried out to destroy all live head lice and the majority of the eggs. A brochure detailing 'How to treat head lice' is available from the Administration Office.

Please note that children who are ill with an infectious disease should not attend school and should not return until they are fully recovered.



POSITIVE BEHAVIOURS

Golden Bay Primary School is committed to meeting the behavioural and social-emotional needs of individuals, whilst recognising the rights of others in a safe, caring and positive school environment.

Our behaviour management policy focuses on rewarding and reinforcing desirable behaviour, and providing appropriate support for undesirable behaviour. It is based on the Positive Behaviour Support framework and provides clear school and classroom behaviour expectations with fair and appropriate consequences, which are applied consistently and equitably.

Bullying is not tolerated at our school. Children are encouraged to report all acts of bullying so that action can be taken. The Behaviour Management Policy includes a section on bullying – how to prevent it, and how we respond to it.

STUDENTS AT EDUCATIONAL RISK

At Golden Bay Primary School we have processes in place to identify and support students at educational risk to progress towards the achievement of their academic, behavioural and social-emotional goals. This process may involve the staff, parents and agencies working together to develop, implement and monitor Individual Education and/or Behaviour using plans to address the specific needs of the child.



CURRICULUM AND PROGRAMS

ACADEMIC MEASURES

The early identification of the individual needs of students is critical to ensure they learn successfully. During each stage of schooling a number of measures are employed to identify the educational needs of students.

- Kindergarten – The teacher discusses any concerns with parents in relation to hearing, sight, speech and or physical development to enable parents to access specialist health professional intervention if necessary. Kindergarten children will participate in language screening, conducted by Down South Therapy Services. This screening assesses foundation skills important to language development in the early years of schooling. The data from this assessment informs the Kindy and Pre-primary literacy program for the year. It also identifies children requiring additional support and/or intervention. This screening is useful for all students and provides the school with valuable whole school data. There is a cost for this assessment which the school shares with the parents. It has been included in the contributions and charges outline.
- Pre-primary to Year 2 – Making sure our early years students have the necessary essential skills for future literacy and numeracy development is vitally important. All public schools in Western Australia are involved in the Department of Education's On-Entry Assessment Program. This program, presented as a literacy and numeracy interview, will enable teachers to collect vital information on essential literacy and numeracy skills of their Pre-primary, Year 1 and Year 2 children. Parents of Pre-primary students will receive a printed report following the testing.

The results of these interviews will provide teachers with additional information to assist in the planning of their teaching programs, reflective of each student's needs. It will also provide your child and teacher with some valuable time together in a one-to-one situation.

The Literacy interview takes approximately 30 minutes, and includes a series of simple tasks, some of which have accompanying resources, and include speaking and listening, letter recognition, responding to sounds, and looking at books. The numeracy interview takes approximately 15 – 20 minutes and includes a set of simple tasks on number, measurement and space.

Further information can be found on the On-Entry website, at:

<http://www.det.wa.edu.au/educationalmeasurement/detcms/navigation/on-entry/>

- Years 3 to 6 – Ongoing monitoring and assessment of your child's progress using a range of standardised tests and summative assessment to plan for and implement teaching strategies to meet their individual needs.

In addition to monitoring that occurs at a school level, students also participate in national testing procedures. The National Assessment Program – Literacy and Numeracy (NAPLAN) is an annual national assessment of all students in Years 3, 5, 7 and 9. All students are expected to participate in the testing. They will be assessed in language conventions (spelling, grammar and punctuation), writing, reading and numeracy.

The results support schools to identify strengths and areas that need adjustment in teaching programs, and gain information to help them evaluate programs and allocate resources.



REPORTING TO PARENTS

As part of accountability requirements, regular reporting to parents and feedback on student progress is an important, non-negotiable, requirement of the school. A variety of methods are utilised each term to keep parents informed about their child's progress.

Parent and caregivers will receive formal reports twice a year. These reports comply with Department of Education requirements to:

- give an accurate and objective assessment of the student's progress and achievement
- include an assessment of the student's achievement reported as an ABCDE scale, clearly defined against specific learning standards and relative to the student's peer group.

GIFTED AND TALENTED

Golden Bay Primary School provides challenging and broad curriculum content and a diverse co-curricular program to cater for all students. We also have a focus on identifying talents in the Arts, Physical Education and developing Critical & Creative Thinking skills in all children.

In addition to school based programs students are tested in Year 4 for participation in external classes through Primary Extension and Challenge (PEAC) in Years 5-6. PEAC is a part time program in which students attend a District PEAC centre. Identified students are selected to participate in programs offered in a range of delivery modes. It is the parent's responsibility to transport their child to classes.

The Nautilus Program is for gifted and talented students from Pre-primary to year 4. Students from local primary schools meet at the Centre for Academic Excellence at Comet Bay College, focusing on developing higher order thinking skills.

Golden Bay Primary School students will be identified for inclusion in these programs.

Teachers take into account the different experiences and backgrounds of children, and tailor programs to meet their learning needs.

HOMEWORK

Homework may take a variety of forms. The important factor is that any homework must provide educative experiences. Homework should centre around the interests of the child which may be natural or acquired and add to their interest in learning. We encourage children undertake voluntary tasks to make use of their acquired skills in a way appropriate to their age and interests. Targeted activities may form part of this experience as part of an Individual Support Plan.

Children should be encouraged to read or be read to each day for interest and enjoyment. Books can be borrowed from the school library.

Homework can range from arithmetical puzzles for the child who enjoys working in this area, to another finding satisfaction in writing real letters to friend, or yet others who are naturally interested in the media or collecting things – at first indiscriminately and later for rarity, identification, classifications or exhibition purpose.

Precise tasks given to all members of a class to be performed out of school hours and marked by the classroom teacher is not supported by our school policy.

Parents may discuss with the teacher the opportunity or necessity for their child to opt out of any home activities in the short term or longer duration. Please see the Golden Bay Homework Policy for more details.

INFORMATION COMMUNICATION TECHNOLOGY

Golden Bay Primary School is equipped with the latest in computer technology to support student learning. Your child will learn to use contemporary information and communication technologies including interactive whiteboards, desktop computers and iPads that will support their learning and provide them with access to current information and contemporary models of learning.

LIBRARY

We have a spacious, state of the art Library that is accessible to all students. The Library is resourced with award-winning fiction and non-fiction books that students will be strongly encouraged to borrow and read, both at home and at school.

PHYSICAL EDUCATION

The school has a Physical-Education teacher who will develop skills and undertake a range of programs developing students' fundamental movement skills, organized sport programs and dance, as well as inter-faction sporting activities and carnivals. Students who show skills or interest also have the opportunity to participate in inter-school athletics and swimming carnivals and inter-school sport competitions. This program aims to develop in each student, skills, fitness and a positive attitude to be able to live and enjoy a healthy, active lifestyle.

Students from Pre-primary to Year 6 also participate in the Department of Education's swimming lesson program during the year. This is comprised of 9 or 10 lessons conducted over a two week period.

THE ARTS

Opportunities are provided for children to express their artistic talents. This includes performance, competitions and exhibitions in the domains of Music, Visual and Performing Arts. Children are encouraged to learn through the Arts and develop their creativity through a variety of media.

EXCURSIONS AND INCURSIONS

Excursions and incursions play an important part in the learning program of all classes. Written permission is required for excursions and failure to return the excursion permission slip by the due date will result in the child not participating. This will be strictly adhered to.

FACTIONS

We currently have three factions, Jarrah (red), Marri (green) and Wandoo (gold).



PROCEDURES

COLLECTION OF CHILDREN

During School Hours:

- In certain circumstances, such as illness, medical appointments, etc. it may be necessary to collect children from school during school hours. Parents are required to complete a ***Student Leave Pass*** at the front office before picking up child/ren from their classroom/s. This is a necessary legal requirement for reasons of safety and duty of care.

After School Hours:

- At times, parents can be unavoidably detained, causing them to be late when collecting their children from school. In such instances, please phone the school, so that supervision arrangements can be made. We do have on-site after school care where your child will be placed. A cost will be incurred by you when your child is picked up.

CUSTODY OF CHILDREN

Please provide copies of court orders to the Principal at time of enrolment. If in the future there are any changes to the orders it is very important that you inform the Principal.

INTERNET, INFORMATION PRIVACY AND SECURITY

All students access and use the internet under supervision whilst at school. When enrolling your child you will be required to sign a permission form granting rights to access the internet whilst at school.

Department of Education policy requires written permission before photos of your child/ren can be used on printed material such as newsletters, newspapers, television, video and/or internet. Formal enrolment documentation requests parent authorisation / permission for this to occur.

MOBILE PHONES

Students are not encouraged to bring mobile phones to school. However, where parents request that their child does need to have a mobile phone it must be switched off and stored by the classroom teacher during school hours for safe-keeping.

Mobile phones are not permitted to be used during school hours under any circumstances.

Parents needing to make emergency contact with their children during school hours are requested to do so through the front office. N.B. - Neither the school nor the Department of Education will accept any responsibility if mobile phones are lost, damaged or stolen.


PERSONAL BELONGINGS

Children are asked not to bring along valuables such as iPods, mobile phones, jewellery, electronic toys or money that can be mislaid or damaged during school hours. No responsibility will be accepted for valuables of this nature.

LOST PROPERTY

Containers of lost property such as clothing will be located in the Administration Office.

We ask for your assistance by ensuring that all personal belongings are clearly labelled with your child's name to assist us to be able to return items misplaced by children within the school grounds.



***Please make sure
all belongings are
clearly labelled
with your child's
name.***

NO SMOKING

Parents and visitors are asked to adhere to the Department of Education Policy prohibiting smoking on school grounds.

NO DOGS

Parents and visitors are requested to not bring dogs on the school grounds during school hours. Many children are fearful of dogs and some children may be allergic to them. We appreciate that families walk to school with their dogs; however, please make arrangements for dogs to remain outside the school grounds when taking your child to their classroom.

BICYCLES

Students may ride their bikes or scooters to school. In the interests of safety we have expectations for them to follow:

- Bicycles or scooters are **not** to be ridden on the school grounds
- Legislation exists that requires all cyclists, including children in Western Australia, to wear helmets.
- It is recommended that children under the age of ten do not ride bicycles unsupervised.
- Bicycles and scooters must be kept in the racks provided next to the basketball courts. They are **not** permitted to be stored in classrooms or with school bags.
- Students bring these items to school at their own risk. They are strongly encouraged to secure bicycles and scooters with a lockable chain.
- The school takes no responsibility if these items are stolen or damaged.

PARKING

Parking for parents and visitors is available in the car parks located off Arizona Parade and Tangadee Road. A student drop-off area for early childhood students is located off Tangadee Road.

Staff, Disabled, Dental Therapy and authorised visitor parking areas have been designated in the Thundelarra Drive car park.



School Song

We are Golden Bay,
It's where our smiles shine
We are Golden Bay,
We warm each other's lives

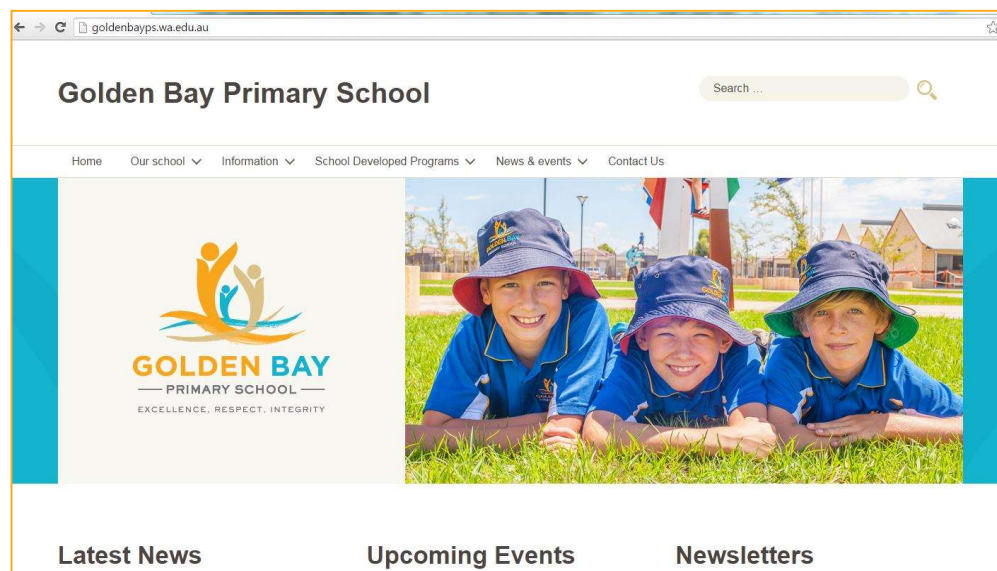
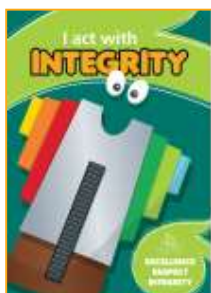
We strive for excellence,
In all our work and play
A community of learners,
Creative every day
We respect our school,
Our environment and our friends
We act with integrity,
And make sure to do our best!

We are Golden Bay,
It's where our smiles shine
We are Golden Bay,
We warm each other's lives

We share this meeting place
For all these different hearts
You may enjoy your sport or art,
But we all play our part!
Everybody's welcome
In this happy community,
We're all proud because Golden Bay
Is the greatest place to be!

We are Golden Bay,
It's where our smiles shine
We are Golden Bay,
We warm each other's lives.





www.goldenbayps.wa.edu.au